

## BUDGET REQUEST FORM FOR 2018 – Cross Roads Brethren in Christ Church

Program Name: \_\_\_\_\_ Submitted By: \_\_\_\_\_  
 Program Coordinator (if different than submitting individual): \_\_\_\_\_

The Stewardship and Finance Committee has been charged with coordinating the development of an annual operating budget, which can be approved by Church Board, and ultimately by the congregation at Congregational Council. Use this form to provide information about the financial needs of the program listed above. Please give prayerful consideration to this budget request and consider how it will fit into the church’s program and budget.

If you need current year-to-date expense information to assist in completing your 2018 budget, please contact Bernie Hernley.

- 1.) Please specify total amount being requested for this program for the 2018 budget year. If you need current year-to-date expense information to assist in your budgeting, please contact Bernie Hernley.
  
- 2.) If total amount in #1 is over \$200, please provide a detailed breakdown how the budgeted amount is expected to be used. If necessary, attach additional information. Any items that are NEW for 2018 should be identified as “NEW”. Be as descriptive as possible, because this information will also be used as input to our ‘Narrative Budget’.

<u>Description</u>	<u>Amount</u>

- 3.) Are there any expenses/programs in the current year’s budget that are being eliminated in 2018.

Please return completed budget requests to the Church Treasurer mailbox or email to [crbic.treasurer@gmail.com](mailto:crbic.treasurer@gmail.com) by **October 15, 2017**. Electronic copies of this form are available on the Cross Roads web site.

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 Stewardship and Finance Committee Use: \_\_\_\_\_  
 Date Received: \_\_\_\_\_  
 Account Number: \_\_\_\_\_

Thank You,  
 Bernie Hernley, Treasurer